

Tuesday, March 17, 2015

A regular meeting of the Little Egg Harbor Fire Commissioners, District No. 2 was called to order at 7:30 p.m.. Acting Chairman Caronia made the required public statement. Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, Radio Road, Little Egg Harbor; being filed with the Municipal Clerk and being transmitted to the Atlantic City Press and the Times-Beacon and to all persons who have requested copies in accordance with statute.

Roll call was taken; Present: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton,
Mr. Caronia.

Minutes of the previous meeting – A motion was offered by Mr. Norgard, seconded by Mr. Gulbert that the reading of the minutes of the previous meeting be waived and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Resolution #15-03 Approval of Surety Bonding was introduced by Mr. Norgard, seconded by Mr. Gulbert. (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Resolution #15-04 Approval and Payment of Claims was introduced by Mr. Gulbert, seconded by Mr. Norgard (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Resolution #15-05 Designation of Official Newspapers was introduced by Mr. Gulbert, seconded by Mr. Maguire (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Resolution #15-06 Adoption of Annual Meeting Schedule was introduced by Mr. Gulbert, seconded by Mr. Norgard (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Resolution #15-07 Adoption of Cash Management Plain was introduced by Mr. Gulbert, seconded by Mr. Maguire (attached).

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Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Resolution #15-08 Appointment of Accountant was introduced by Ms. Gilton, seconded by Mr. Norgard (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Resolution #15-09 Appointment of Attorney was introduced by Mr. Norgard, seconded by Ms. Gilton (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Resolution #15-10 Appointment of Auditor was introduced by Mr. Gulbert, seconded by Ms. Gilton (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Treasurer's report – Treasurer Norgard presented the treasurer's report. A motion was offered by Mr. Maguire, seconded by Ms. Gilton to approve the payment of bills (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Old Business:

Commissioner Gulbert reported that the Board is to notify Ferrara regarding the amount of money the Board is requesting to have deducted from Ferrara's invoice. Commissioner Gulbert reported that he spoke to Attorney Braslow about this.

A motion was offered by Mr. Gulbert, seconded by Mr. Norgard that no money is to be paid to Ferrara for the lighting repairs.

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

New Business:

Fire Protection Services Contract with Mystic Island Fire Company was approved on a motion offered by Mr. Gulbert, seconded by Mr. Norgard in the amount of \$71,000.

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

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Lease Agreement with Mystic Island Fire Company was approved on a motion offered by Mr. Gulbert, seconded by Mr. Norgard in the amount of \$33,000.

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Chief's Report – Chief Stenger submitted the chief's report (attached). Chief Stenger stated that he will contact the brokers to get a price on selling 7211.

Liaisons for the new truck – Commissioners Gulbert and Caronia said they will be the liaisons for the new truck.

Positions on the Board – All commissioners agreed that the positions on the Board will remain the same as follows:

Chairman – Russell Gulbert
Assistant Chairman – Michael Caronia
Secretary – Christine A. Gilton
Treasurer – Thomas Norgard
Commissioner-at-Large – William Maguire

Open to public – A motion was offered by Mr. Gulbert, seconded by Mr. Norgard to open the meeting to the public.

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Close to public – A motion was offered by Mr. Norgard, seconded by Ms. Gilton to close the meeting to the public.

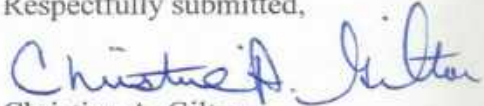
Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

Adjournment – A motion to adjourn the meeting was offered by Mr. Norgard, seconded by Ms. Gilton.

Roll call vote; Aye: Mr. Maguire, Mr. Gulbert, Mr. Norgard, Ms. Gilton, Mr. Caronia.
Nay: None.

The meeting was adjourned at 7:49 p.m..

Respectfully submitted,


Christine A. Gilton
Clerk

Mystic Island Fire Company
Chief's Report
March, 2015

FIRE CALLS:

12 for Month of February
20 for 2015

EQUIPMENT STATUS:

- Fit Testing – Tbon coordinating.
- Locks needed for equipment cabinets. Nick coordinating.
- Equipment to Waterford PA. Tbon coordinating.
- Portable pump to be repaired. Gary coordinating.

APPARATUS:

- 7200 –
- 7201 – Working to finalize plans. Want to keep lights and systems identical to 7205 to lower maintenance and spares costs. Preparing pictures and document for 7211 Trade in. Roman Coordinating.
- 7205 – Scene lights still not working. Conference call 2/26.
- 7207 - Siren now working.
- 7211 – Wing still drooping. Foam does not operate.
- 7217 – Radio does not charge.
- 7216 – Would like to get a replacement – With hard bottom better for trailer.
- 7226 – Needs replacement red/blue light.
- 7256 – Shawn taking for repair. Parts on order.

TRAINING:

- All drills need to be documented.
- Gary to coordinate RTK and BBP. Awaiting Date.

MISCELLANEOUS:

- My initiative this year is to improve our ISO rating.
 - Will lower fire insurance for district residents.
 - Will be working with water company to get ALL (not 4) hydrants flow tested.
 - Will be asking all training be documented.
- Drills:
 - Everyone to participate. Period.
 - 7220 and 7230 have asked to lead drills. Participate.
- FAST TEAM and Mutual aid.
 - Was criticized for not using closer company.
 - Will change to 70/52 and other.
- Please look for 'road flasher' at corner for calls, and yellow stick for house.
 - Second truck please pick up road flasher.
 - First team please take yellow flasher off mailbox and give me to.
 - Don't want this stuff to walk away...again.
 - MIVFC funded.
- Badges on order. Bill coordinating
- Names for Gear – Shawn coordinating.
- Possible things to order for this year:
 - TOT Gear
 - TBON white coat, maybe Bill new coat.
 - New Masks
 - Natural Gas Detector (attached)
- Parade: March 1st. Sunday: (Chief Cancelled due to poor weather)
- LOSAP List is attached. Those on the list will be receiving benefit for 2014.

Respectfully Submitted:

Bill Stenger, Chief Mystic Island Volunteer Fire Company

2014 LOSAP

The following members have met the requirements for 2014 LOSAP:

- | | |
|---------------|-------|
| 1. Bahr | Bruce |
| 2. Bonfonti | Tom |
| 3. Coronia | Mike |
| 4. Gulbert | Russ |
| 5. Hitchner | Brad |
| 6. Hope | Shawn |
| 7. Isaryk | Roman |
| 8. Kollman | Nick |
| 9. Petrauskas | Jeff |
| 10. Stenger | Bill |
| 11. Swan | Kevin |
| 12. Wenstrom | Mike |
| 13. Wright | Gary |

Smith and Klieb need to be on 1 year. Wertz just came of probation 1/2015.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 15-03

Designating Surety Bonding for Commissioners

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. ___ in the Township of _____, County of _____, deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. ___ in the Township of _____, County of _____, as follows:

(1) All Commissioners shall be bonded in the amount of approximately

\$ 250,000.00 EXCEPT TREASURER

(2) TREASURER \$ 400,000.00

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 15-04

Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of LEH, County of OCEAN as follows:

(1) The checks as issued by the Commissioners for payment of claims shall be signed by the President, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

(2) No more than one stamp facsimile shall be used on any particular check in place of a handwritten signature.

(3) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 15-05

**Designation of Official Newspapers for
Publications for the 2015-2016 Year**

WHEREAS, the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2015-2016 year.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2015-2016 year pursuant to New Jersey statutes shall be PRESS of Atlantic City and/or TUCKERTON BEACON, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 15-06

Authorizing Regular Meeting Schedule
for the 2015-2016 Year

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN as follows:

(1) All regular meetings of the Commissioners shall take place on the 1ST Tuesday of every month at 7:30 p.m. with caucus meetings to be held at 7 p.m. at the Mystic Island Firehouse, 827 Radio Rd., LEH, New Jersey.

(List Dates of Meeting)

(2) A summary of this resolution shall be mailed to the Tuckerton and the BEACON PRESS OF AC.

(3) A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of LEH, shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

2015 – 2016 MEETING DATES

Tuesday April 7, 2015

Tuesday May 5, 2015

Tuesday June 2, 2015

Tuesday July 7, 2015

Tuesday August 4, 2015

Tuesday September 1, 2015

Tuesday October 6, 2015

Tuesday November 10, 2015

Tuesday December 1, 2015

Tuesday January 5, 2016

Tuesday February 9, 2016

Tuesday March 1, 2016

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 15-07

Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN as follows:

- (1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be The State Cash Management Fund and/or SUN ATLANTIC BANK and/or
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THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 15-08

Authorizing Appointment of Accountant
for the 2015-2016 Year

WHEREAS, there exists a continuing need for certain accounting services to be provided to the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2015-2016 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN, as follows:

(1) DARLENE GARGANO is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 15-09

**Authorizing Appointment of Attorney
for the 2015-2016 Year**

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2015-2016; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 15-10

Authorizing Appointment of Auditor
for the 2015-2016 Year

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2015-2016 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN as follows:

(1) WS+B is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the 2016 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.