

Tuesday, March 2, 2010

A regular meeting of the Little Egg Harbor Fire Commissioners, District No. 2 was called to order at 7:33 p.m.. Chairman Bahr made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, Radio Road, Little Egg Harbor; being filed with the Municipal Clerk and being transmitted to the Atlantic City Press and the Times-Beacon and to all persons who have requested copies in accordance with statute.

Roll call was taken; Present: Mr. Maguire, Mr. Norgard, Mr. Gulbert,  
Ms. Gilton, Mr. Bahr.

Oath of Office – Commissioner Bahr administered the Oath of Office to Fire Commissioners William Maguire and Michael Caronia.

Mr. Bahr stepped down as Fire Commissioner.

Mr. Norgard stepped in as Chairman.

Minutes of the previous meeting – A motion was offered by Ms. Gilton seconded by Mr. Gulbert that the reading of the minutes of the previous meeting be waived and accepted as read provided that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote; Aye: Mr. Maguire, Mr. Norgard, Ms. Gilton, Mr. Gulbert.  
Nay: None.  
Abstain: Mr. Caronia.

Treasurer's report – Treasurer Gulbert presented the treasurer's report. A motion was offered by Mr. Maguire, seconded by Ms. Gilton to approve the payment of bills (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Norgard, Ms. Gilton,  
Mr. Gulbert.  
Nay: None.

Approval of minutes of the special meeting of January 19, 2010 was made on a motion offered by Mr. Norgard (who stepped down as Chairman), seconded by Ms. Gilton.

Roll call vote; Aye: Mr. Norgard, Ms. Gilton.  
Nay: None.  
Abstain: Mr. Maguire, Mr. Gulbert, Mr. Caronia.

Nominations for Chairman – A motion was offered by Mr. Gulbert, seconded by Mr. Caronia to nominate Mr. Norgard as Chairman.

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton,  
Mr. Norgard.  
Nay: None.

Nominations for Asst. Chairman – A motion was offered by Mr. Gulbert, seconded by Ms. Gilton to nominate Mr. Caronia as Asst. Chairman.

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton,  
Mr. Norgard.  
Nay: None.

Nominations for Secretary – A motion was offered by Mr. Caronia, seconded by Mr. Gulbert to nominate Ms. Gilton as Secretary.

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton,  
Mr. Norgard.  
Nay: None.

Tuesday, March 2, 2010

Nominations for Treasurer – A motion was offered by Mr. Maguire, seconded by Mr. Caronia to nominate Mr. Gulbert as Treasurer.

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton,  
Mr. Norgard.  
Nay: None.

Nominations for Commissioner-at-large – A motion was offered by Mr. Caronia, seconded by Mr. Gulbert to nominate Mr. Maguire as Commissioner-at-large.

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton,  
Mr. Norgard.  
Nay: None.

Resolution #10-03 Appointment of Oliver J. Walling as Accountant was introduced by Mr. Gulbert, seconded by Mr. Maguire (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton,  
Mr. Norgard.  
Nay: None.

Resolution #10-04 Appointment of Richard M. Braslow, Esq. as Attorney was introduced by Mr. Gulbert, seconded by Mr. Caronia (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton,  
Mr. Norgard.  
Nay: None.

Resolution #10-05 Appointment of WithumSmith+Brown as Auditors was introduced by Mr. Maguire, seconded by Mr. Caronia (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton,  
Mr. Norgard.  
Nay: None.

Resolution #10-06 Adoption of Cash Management Plan was introduced by Mr. Caronia, seconded by Ms. Gilton (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton,  
Mr. Norgard.  
Nay: None.

Resolution #10-07 Authorizing the Regular Meetings Schedule for the 2010-2011 year was introduced by Mr. Maguire, seconded by Mr. Gulbert (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton,  
Mr. Norgard.  
Nay: None.

Resolution #10-08 Designating the Official Newspapers as the Times-Beacon and The Press of Atlantic City was introduced by Mr. Gulbert, seconded by Ms. Gilton (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton, Mr. Norgard  
Nay: None.

Resolution #10-09 Approval and Payment of Claims was introduced by Mr. Maguire, seconded by Mr. Caronia (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton, Mr. Norgard  
Nay: None.

Tuesday, March 2, 2010

Resolution #10-10 Designating Surety Bonding for all Commissioners was introduced by Mr. Gulbert, seconded by Ms. Gilton (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton, Mr. Norgard.  
Nay: None.

Insurance – Commissioner Gilton reported that she received from Valic a notice that there is going to be a shareholders' meeting on March 26, 2010. Commissioner Gilton reported that she would sign off on the proxy.

Fire Protection Services Agreement was approved on a motion offered by Mr. Maguire, seconded by Ms. Gilton (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton, Mr. Norgard.  
Nay: None.

Lease Agreement with Mystic Island Fire Co. in the amount of \$32,000 was approved on a motion offered by Mr. Gulbert, seconded by Ms. Gilton (attached).

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton, Mr. Norgard.  
Nay: None.

Chief's Report – The Chief reported that there were 24 calls in February (Chief's report attached).

Open to public – A motion was offered by Mr. Gulbert, seconded by Mr. Maguire to open the meeting to the public.

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton, Mr. Norgard.  
Nay: None.

Mr. Winstrom thanked Commissioner Bahr for all his years of service.

Close to public – A motion was offered by Mr. Gulbert, seconded by Mr. Caronia to close the meeting to the public.

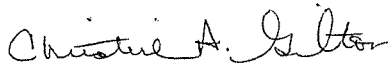
Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton, Mr. Norgard.  
Nay: None.

Adjournment – A motion to adjourn the meeting was offered by Mr. Gulbert, seconded by Mr. Caronia.

Roll call vote; Aye: Mr. Maguire, Mr. Caronia, Mr. Gulbert, Ms. Gilton, Mr. Norgard.  
Nay: None.

The meeting was adjourned at 8:09 p.m..

Respectfully submitted,



Christine A. Gilton  
Clerk

NO PHYSICAL CHIEF'S REPORT FOR MARCH 2010

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF LITTLE EGGS HARBOR COUNTY OF OCEAN

Resolution # 10-03

Authorizing Appointment of Accountant  
for the 2010-2011 Year

OLIVER WALLING

WHEREAS, there exists a continuing need for certain accounting services to be provided to the Commissioners of Fire District No. 2 in the Township of LITTLE EGGS HARBOR County of OCEAN, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2010-2011 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LITTLE EGGS HARBOR, County of OCEAN, as follows:

(1) OLIVER WALLING is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 10-04

Authorizing Appointment of Attorney  
for the 2010-2011 Year

RICHARD BRASLOW

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2010-2011; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN, as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 10-05

Authorizing Appointment of Auditor  
for the 2010-2011 Year

Withum Smith

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2010-2011 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN as follows:

(1) Withum Smith is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the 2011 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF LEH, COUNTY OF QUEAN

Resolution # 10-06

**Adoption of Cash Management Plan**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of QUEAN, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be The State Cash Management Fund and/or WACHOVIA and/or

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THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 10-07

Authorizing Regular Meeting Schedule  
for the 2010-2011 Year

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WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN, as follows:

(1) All regular meetings of the Commissioners shall take place on the 1<sup>ST</sup> TUESDAY of every month at 7:30 p.m. with caucus meetings to be held at 7 p.m. at the Mystic Island Firehouse, 827 Radio Rd, LEH, New Jersey.

*(List Dates of Meeting)*

(2) A summary of this resolution shall be mailed to the PRESS of Atlantic and the TUCKERTON BEACON CITY.

(3) A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of LEH, shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN**

**Authorizing Regular Meeting Schedule  
For the 2010-2011 Year**

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is know, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice of revisions thereof, in compliance with sections of the subject act, set for the location, time, and date of any meeting, no further action shall be required for such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No. 2 in the Township of Little Egg Harbor, County of Ocean, as follows:

1. All regular meetings of the Commissioners shall take place on the first Tuesday of every month at 7:30 p.m. with caucus meetings to be held at 7:00 p.m. at the Mystic Island Firehouse, 827 Radio Road, Little Egg Harbor, New Jersey.

April 6, 2010

May 4, 2010

June 1, 2010

July 6, 2010

August 3, 2010

September 7, 2010

October 5, 2010

November 2, 2010

December 7, 2010

January 4, 2011

February 1, 2011

March 1, 2011

2. A summary of this resolution shall be mailed to The Press of Atlantic City and the Beacon Newspaper.

3. A summary of this resolution shall be posted and shall be maintained on the official bulletin of the Township of Little Egg Harbor, shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 10-08

Designation of Official Newspapers for  
Publications for the 2010-2011 Year

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WHEREAS, the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2010-2011 year.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of LEH, County of OCEAN, as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2010-2011 year pursuant to New Jersey statutes shall be Press of Atlantic City and/or TUCKER-TON BEACON, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 10-09

**Authorizing Approval and Payment of Claims**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN, as follows:

(1) The checks as issued by the Commissioners for payment of claims shall be signed by the President, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

(2) No more than one stamp facsimile shall be used on any particular check in place of a handwritten signature.

(3) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 10-10

**Designating Surety Bonding for Commissioners**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN, deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN, as follows:

- (1) All Commissioners shall be bonded in the amount of approximately  
\$250,000